

College Council

Dr. M.V. Georgekutty
(Principal)

Dr. Reji Varghese Mekkaden

Smt. Tessy K. Mathews

Dr. Mary Joseph

Ms. Molly Sebastian

Smt. Sheelamma George

Smt. Jilu Ani John

Dr. Siby Joseph (Secretary)

Smt. Lidiya George

Smt. Sherin Elizabeth John

Sri. Joby Joseph

Sri. K.T. Joseph (Office Superintendent)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
St. George's College
Aruvithura, Kottayam, affiliated to Mahatma Gandhi University, Kerala as
Accredited
with CGPA of 3.10 on four point scale
at A grade
valid up to March 16, 2021*

Date : March 17, 2016



DP Singh
Director



सत्यमेव जयते

भारत सरकार

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग

GOVERNMENT OF INDIA

NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS

F. NO. 1519 OF 2008 - 34909

प्रथम तल, जीवन तारा भवन, ५, संसद मार्ग

पटेल चौक, नई दिल्ली - ११०००१

1st Floor, Jeevan Tara Building, 5, Sansad Marg

Patel Chowk, New Delhi - 110001

Dated:.....

ON CONSIDERATION OF THE DOCUMENTARY EVIDENCE PRODUCED BEFORE THE COMMISSION, THE COMMISSION IS SATISFIED THAT ST. GEORGE'S COLLEGE, ARUVITHURA, KOTTAYAM, KERALA, MANAGED BY THE ST. GEORGE'S COLLEGE TRUST, ARUVITHURA, IS A MINORITY EDUCATIONAL INSTITUTION WITHIN THE MEANING OF SECTION 2 (g) OF THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS ACT 2004. CONSEQUENTLY, IT IS HEREBY DECLARED THAT THE AFORESAID COLLEGE IS A MINORITY EDUCATIONAL INSTITUTION COVERED UNDER ARTICLE 30 OF THE CONSTITUTION OF INDIA.

GIVEN UNDER MY HAND AND THE SEAL OF THE COMMISSION ON THIS 6TH DAY OF APRIL 2009.



R. Renganath

(R. RENGANATH)
SECRETARY

सचिव/Secretary
राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग
NATIONAL COMMISSION FOR
MINORITY EDUCATIONAL INSTITUTIONS
प्रथम तल, जीवन तारा भवन, संसद मार्ग
पटेल चौक, नई दिल्ली



Prayer



Lord, Almighty God,

*Source of light, truth, and eternal goodness,
Transform this present moment
into an hour of vision and inspiration.*

Help me to find wisdom;

Shed light on my thoughts.

May my aspirations come true

through righteous and good deeds.

Give me the strength to concentrate,

to think objectively,

and to see clearly.

Shed your light on me so that I may see

which decision to make.

Help me, O my Eternal God,

to avoid vanity and pride,

and thus be able to make worthy decisions

as a true child of yours.

Principal's Note



As a proud alumnus and a member of faculty of this venerated seat of learning, I feel really proud and obliged as I jot down this short note for you.

St George's College Aruvithura is a bright beacon offering unbounded access to information and knowledge that generate real wisdom. As a hub of knowledge, the institution is keen about keeping pace with the dynamically changing world and the college prides itself for staying at the cutting edge of current educational scenario.

I have clear convictions about the sense of responsibility and attitude of service expected of me as the steward of this abode of learning. It is my solemn assurance that I shall prioritize the welfare and accomplishments of my wards above all other concerns and that I shall be bound by the benevolent aspirations of the parents and the unstinted support of all other stakeholders. The unshakeable tenacity and matchless devotion of the teaching faculty and the administrative staff shall be the fuel for all my endeavours.

May the Almighty endow me with genuine wisdom, true love and earnest sense of service to take this institution to even greater heights. It is my earnest wish and prayer that this seat of learning shall withstand all the vagaries of time and march ahead bringing greater accolades in scholastic and non-scholastic areas. And let us all bear this in mind that we are all stronger together.

Dr. M.V. Georgekutty

COURSES OFFERED

I. Ph.D in Chemistry

II. Post Graduate Programmes

- (1) M. Sc. Physics
- (2) M. Sc. Chemistry
- (3) M. Sc. Mathematics (Self Financing)
- (4) M. Com. (Self Financing)
- (5) M. Sc. Food Technology & Quality Assurance (SF)

III. Under Graduate Programmes

B. A

- (1) Economics (core), Politics and History (compl.)
- (2) Politics (core), General Economics and History (compl.)
- (3) English, Language and Literature (core) Teacher of English(vocational)
- (4) Mass Communication & Journalism(core), Economics and Politics (compl.) (Self Financing)

B. Sc.

- (5) Mathematics (core), Physics and Statistics (compl.)
- (6) Physics (core), Mathematics and Chemistry (compl.)
- (7) Chemistry (core), Physics and Mathematics (compl.)
- (8) Botany (core), Chemistry and Zoology (compl.)
- (9) Food Science and Quality Control (core), Chemistry, Mathematics or Zoology (compl.)(Self Financing)
Computer Science
- (10) BCA
- (11) BCA (Self Financing)

B. Com.

- (12) **Model II** : Computer Application (Aided)
- (13) **Model I** : Co-operation (Self Financing)
- (14) **Model I** : Finance and Tax (Self Financing)
- (15) **Model I** : Computer Application (Self Financing)
- (16) **Model I** : Marketing (Self Financing)
- (17) **Model III** : Office Management (Self Financing)

B.Voc

- (18) Food Technology & Analysis

Personal Information

Name		Photo			
Department					
Admn. No.		Class No:			
Address					
Telephone		Mobile			
E-mail:					
Name of Parent/Guardian					
Contact No (Parent/Guardian)					
Vehicle No		Driving Lic No			
Blood Group		Height		Weight	

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A Brief History of the College



Founded in 1965 under the auspices of St. George Forane Church Aruvithura and tucked away on the strands of the river Meenachil, St. George's College is a premier educational institution affiliated to Mahatma Gandhi University, Kottayam, Kerala. Pioneered under the patronage of His Excellency Mar Sebastian Vayalil, the first Bishop of Pala, and cherished by a host of visionaries and philanthropists like Very Rev. Fr. Thomas Araythinal and Mr. T. A. Thomman, the college, right from its inception, embarked on an odyssey towards academic pre-eminence. Very Rev. Fr. Thomas Manakkat, the founding manager and a great visionary, was truly instrumental in laying the foundations for a great beginning and Very Rev. Fr. Jacob Thazhathel, who followed him, was equally adept and insightful in his ideals, guiding the college during the early stages of its growth. For more than two decades, His Excellency Mar Joseph Pallickaparampil, the Bishop of Pala, had been the patron of the college. His Excellency Mar Joseph Kallarangattu is the present patron of this seat of learning.



St. George Forane Church Aruvithura

The college had a humble beginning; it started as a Junior College in 1965 with five batches of students in the first pre-degree class. Gradually, the college flourished under the stewardship of Prof. K. J. Scaria, the first Principal. He was succeeded by Very Rev. Fr. Joseph Thekkanady who was at the helm for a year. Prof. P. J. Joseph took over in 1972 and was in office for fifteen years, ably guided and supported by the managers Very Rev. Fr. Jacob Njavally, Very Rev. Fr. Abraham Parappuram and Very Rev. Fr. Joseph Nattunilam. The college was upgraded to the status of a full-fledged degree college in 1978. Consequently there was a remarkable increase in the number of students and faculty.

Under the astute leadership of the Manager Very Rev. Fr. Enas Ottathengumkal, Prof. M. M. Chacko steered the college as Principal from 1987 to 1993. Very Rev. Dr. Sebastian Alappattukunnel took over as Principal in 1993. The college was included under 2f and 12b of the UGC Act of 1956 as a consequence of which the college secured the opportunity to avail financial assistance from the UGC. The commencement of PG courses in the college in 1995 was another major breakthrough in the history of the college. The Community Telecasting Centre (SGC TV) was established in 1999. The college auditorium and

a UGC sponsored Women's hostel were constructed during this period. The college was accredited by NAAC at the four star level in 2000. The same year the Department of Chemistry became an approved Research Centre.

Prof. K. J. Devasia succeeded as the new Principal of the College in 2001, and under the motivating influence of Very Rev. Fr. George Mulangattil, the Manager, the college scaled new peaks of academic excellence. Prof. Lucikutty Jose served as Drawing and Disbursing Officer for a few months following the retirement of Prof. K. J. Devasia.

Very Rev. Dr. Joseph K. M. Kollampampil took over as Principal in July 2003. With the staunch support of the managers Very Rev. Fr. John Potheetel and Very Rev. Fr Joseph Pampara, he guided the college from strength to strength. An administrative block with conference hall, seminar hall and guest room as well as an amenity centre for students were constructed. The NAAC team accredited the college at the 'A' level in 2007 crowning a glorious tenure. Very Rev. Fr. Thomas Olickal took over as the Manager of the college in 2010. Dr. Ignatius Korah, the Head of the Department of Physics, served as Drawing and Disbursing Officer and Principal-in-Charge from April to June 2011.

Very Rev. Dr. Baby Sebastian was appointed as the Principal in 2011. The number of courses as well as the infrastructural facilities received a major fillip during his tenure,



the realisation of the Golden Jubilee Block in 2015 being the landmark event in his glittering term. Very Rev.Fr. Thomas Vedikunnel became the new Manager of the college in 2015, infusing a fresh lease of conviction and spiritual energy into the life of the institution. The college was re-accredited at 'A', the highest level of accreditation, by the NAAC team in 2016.

Dr. M. V. Georgekutty, the Head of the Department of Politics and a former student of the college, took over as Principal in 2016. In February 2017, Very Rev. Fr. George Pullukalayil assumed office as the Bursar of the college and the course-co-ordinator of the Self-Financing wing. The academic year witnessed the smooth completion of the first cycle of Student Peer Teaching Platform (SPTP), the publication of the 17 volumes of The Companion and the inauguration of Faculty Research Development Programme (FRDP) and Departmental Research Development Programme (DRDP). Under the vigilant and prayerful care of the Manager, the academic vision and innovative spirit of the Principal and the youthful energy, enthusiasm and selfless devotion of the Bursar, the college forges ahead in its quest for greatness.

As a premier educational institution, the college continues to be fully committed to the cause of the community and society. The management, the staff and the students, as members of the St George's Family, stand united and work together in pursuit of excellence under the loving care and protection of St George, the Heavenly Patron.



TIMELINE

- 1965** Inauguration of the college with one batch in I Group and two batches each in II and III groups for Pre-Degree. Prof. K J Scaria, Principal
- 1971** Prof K J Scaria relinquishes office and Fr. JosephThekkanady assumes office as Principal
- 1972** Prof. P J Joseph takes charge as Principal
- 1978** Commencement of BA Economics and upgrading of the college
- 1979** Commencement of B.Sc Mathematics
- 1980** Commencement of B.Sc Botany and BA Politics
- 1982** Commencement of B. Sc Chemistry
- 1987** Prof. P J Joseph retired and Prof. M M Chacko takes charge as Principal
- 1993** Commencement of B. Sc Physics
- 1994** The College included in the list of colleges under section 2(f) of the UGC act 1956, and becomes eligible to receive UGC assistance
- 1995** M.Sc Chemistry begins
- 1996** Commencement of B.Sc Food science and QC.
- 1998** (June) Pree-Degree delinking begins
(Dec. 3) Commencement of B. Com Computer Application (Vocational) Course

(Nov. 16) Inauguration and commencement of the Community Telecasting Centre

(Dec. 3-4) Visit of the NAAC Peer Team to assess the functioning of the College

(Dec. 20-) M. Sc. Physics started

1999

(Jan. 29) College accredited at 4 Star level by NAAC.

(Feb. 17) Department of Chemistry becomes an approved Research Centre (PhD)

(Dec. 1) Inauguration and blessing of the newly constructed Auditorium

2001

(May 31) Newly constructed Hostel for Women built with special assistance of UGC is blessed by very Rev. Fr. George Mulangattil, the Manager

(May 31) Rev. Dr. Sebastian Alappattukunnel retires from the office of the Principal and Prof K. J. Devasia takes charges as the new Principal

(May) Pre-Degree delinking completed

(23-July) B. A. English with Broadcaster and Broadcasting introduced at the UG level

(Nov. 14) Inauguration of the modernization of class room project by Sri. P. M. Sayeed, Dy. Speaker, Lok Sabha

(Oct) Introduction of the Off Campus Centre at the College

2002

Commencement of Advanced Diploma course in Mass Communication and Video production with the financial assistance from M. G. University

2003

A well – equipped Gymnasium set up at the

college with the assistance of the Ministry of Youth Affairs and Sports, Government of India

(July-11) Rev. Dr. Joseph K. M. Kollampampil H.O.D, P. G. Department of Politics, Alphonsa College Pala, appointed as Principal

2004 (Aug.) M. Com. and M. Sc. Maths (SF) introduced

2005 (Sept. 5) Inauguration and blessing of the new administrative block by Mar Joseph Pallickapampil and Mar Joseph Kallarangattu

(Sept. 5) Foundation stone laid for the S. G. C. Canteen

2006 (May 25) Blessing & inauguration of the S. G. C. Canteen

2007 (January) NAAC Team visits the college for Reaccreditation on 23, 24, & 25

2008 (February) Reaccredited at the "A" Level on February 10

2009 Government of India Ministry of Science & Technology Sanctions Rs. 35 Lakhs under FIST to the Department of Chemistry

2010 Mar Joseph Kallarangattu blesses the new lab set up with the assistance of FIST Govt. of India and lays the foundation stone for a new building for St. Mary's Hostel with UGC assistance. Fans, lighting and coolers provided by the college

Mar Joseph Kallarangattu blesses and inaugurates the new wing of St. Mary's Hostel constructed with the Assistance of UGC

2011 (June) Fr. Dr. Baby Sebastian appointed as Principal

- 2012** (January) Inauguration of Green House, Poly house and Farm Club
- 2013** (July) Commencement of MSc Food Technology, B.Com with Cooperation in self finance stream
- 2014** Blessing of Community College
- (July) Commencement of BCA in aided stream and BCA, B.Com with Tax and Finance, B.Com with Office Management, B A Mass Communication and Journalism in self financing stream
- (July) Inauguration of Golden Jubilee celebration and E Learning facility
- (Jan) Inauguration of Golden Jubilee Block
- (July) Commencement of B.Com with Computer Application and B. Com with Marketing in self financing stream
- 2015** (January) Mar. Jacob Muricken blesses the Statue of our Heavenly Patron St. George of Aruvithura
- (Feb) Re-accredited at the "A" level by NAAC Team
- 2016** (May) Rev. Dr. Baby Sebastian retired as Principal
- (June) Dr. M.V. Georgekutty appointed as Principal
- (July) Student Peer Teaching Platform (SPTP) inaugurated
- 2017** Academic Initiatives: The Companion, Departmental Research Development Programme (DRDP), Faculty Research Development Programme (FRDP) were started.
- 2018** Academic Initiative: "The open Library" started
- Secured State Level Best NSS unit and Best Programme officer awards



2018

Secured National Service Scheme Moses Award,
Best Principal Award and Certificate of Appreciation
from the M G University.

2019

**ACADEMIC
CALENDAR
2018 - 2019**

June - 2018

Date	Day		
1	Fri		Academic retreat- Department staff meeting
2	Sat		
3	Sun	H	
4	Mon		Civil Service orientation Programme -Politics Dept
5	Tue		Environment day celebration-Economics Dept
6	Wed		
7	Thu		
8	Fri		
9	Sat	H	
10	Sun	H	
11	Mon		
12	Tue		
13	Wed		PTA meeting 3 DC - Physics Dept.
14	Thu		
15	Fri	H	Ramzan
16	Sat		
17	Sun	H	
18	Mon		Viva Coaching - Physics Dept.
19	Tue		PTA meeting 3 DC maths
20	Wed		Training on packing & testing-Food science Dept
21	Thu		Association inauguration-Politics Dept
22	Fri		PTA meeting 2 DC - Physics Dept.
23	Sat		
24	Sun	H	
25	Mon		Seminar- Economics Dept
26	Tue		Career orientation for 3 DC - Commerce Dept
27	Wed		
28	Thu		
29	Fri		
30	Sat		

Working Days During the Month: 24

July - 2018

Date	Day		
1	Sun	H	
2	Mon		
3	Tue		
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun	H	
9	Mon		Open house - Physics Dept.
10	Tue		Association inauguration-Food science Dept
11	Wed		
12	Thu		Association inauguration - Maths dept.
13	Fri		Orientation programme for 1DC-Economics Dept
14	Sat	H	
15	Sun	H	
16	Mon		
17	Tue		Environment awareness programme-Politics Dept
18	Wed		Debate - Physics Dept.
19	Thu		Seminar on Cyber Security-Comp Appl. Dept
20	Fri		Association inauguration - English Dept.
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		Association inauguration - Chemistry Dept.
25	Wed		Orientation programme for 1 DC - BCom Dept.
26	Thu		Association inauguration-Economics Dept
27	Fri		Orientation programme for ! DC - English Dept.
28	Sat		
29	Sun	H	
30	Mon		
31	Tue		Career guidance programme-Politics Dep
Working Days During the Month: 25			

August - 2018

Date	Day		
1	Wed		Busines idea competition - - Commerce Dept
2	Thu		Association inguration - Commerce Dept
3	Fri		Career orientation programme - English Dept.
4	Sat		Job on training-Food science Dept
5	Sun	H	
6	Mon		
7	Tues		Debate - Commerce (SF) Dept.
8	Wed		Association Inaguration - Physics Dept.
9	Thu		Association inaguration -BCA Dept
10	Fri		PTA meeting - Commerce Dept.
11	Sat	H	
12	Sun	H	
13	Mon		Poster competition-Economics dept
14	Tues		Seminar-Politics Dept
15	Wed	H	Independence day
16	Thu		Seminar on graph theory - Maths dept.
17	Fri		Inter collegiate fest - English Dept.
18	Sat		Industrial visit-Food science Dept
19	Sun		
20	Mon		PTA Meeting -PG Maths Dept
21	Tue		Training on dairy products-Food science Dept
22	Wed	H	Bakrid
23	Thu	H	
24	Fri	H	First onam
25	Sat	H	Thiruvonam
26	Sun	H	Third onam
27	Mon	H	Sree Narayana Guru Jayanti
28	Tues		
29	Wed		
30	Thu		
31	Fri		

Working Days During the Month: 21

September - 2018

Date	Day		
1	Sat		
2	Sun	H	
3	Mon		
4	Tues		Orientation programme for 1MSc
5	Wed		Training on budding/grafting-Botany Dept
6	Thu		Association inauguration-Botany Dept
7	Fri		PTA meeting
8	Sat	H	
9	Sun	H	
10	Mon		Seminar on ebanking - Commerce Dept.
11	Tues		Spelling bee competition - English Dept
12	Wed		Debate competition-Economics Dept
13	Thu		Industrial awareness programme - Commerce
14	Fri		Community linked programme - Physics Dept.
15	Sat		
16	Sun	H	
17	Mon		
18	Tues		Association inauguration -PG Maths Dept
19	Wed		Workshop on digital film making-Mass Com Dept
20	Thu	H	Muharram
21	Fri	H	Sree Narayana Guru Samadhi
22	Sat		
23	Sun	H	
24	Mon		
25	Tue		Green audit-Botany Dept
26	Wed		
27	Thu		
28	Fri		Research orientation programme - Physics Dept.
29	Sat		
30	Sun	H	
Working Days During the Month: 22			

October - 2018

Date	Day		
1	Mon		
2	Tues	H	Gandhijayanthi
3	Wed		Workshop on print journalism -Mass Com Dept
4	Thu		PTA-Economics Dept
5	Fri		Out reach programme - Commerce Dept.
6	Sat		
7	Sun	H	
8	Mon		
9	Tues		Seminar -PG Maths Dept
10	Wed		Training on flower arrangement-Botany Dept
11	Thu		PTA meeting 1 DC - - Commerce Dept.
12	Fri		Enterepreneurian meet - Commerce (SF) Dept.
13	Sat	H	
14	Sun	H	
15	Mon		
16	Tues		World food day celebration-Food science Dept
17	Wed		
18	Thu	H	Mahanavami
19	Fri	H	Vijaya Dashami
20	Sat		
21	Sun	H	
22	Mon		Seminar on classical physics - Physics Dept.
23	Tue		
24	Wed		Seminar-Botany Dept
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		Expert talk on moral ethics - Physics Dept.
30	Tue		Quiz contest - Commerce (SF) Dept.
31	Wed		

Working Days During the Month: 23

November - 2018

Date	Day		
1	Thu		
2	Fri		
3	Sat		
4	Sun	H	
5	Mon		
6	Tues	H	Deepavali
7	Wed		
8	Thu		Industrial training-Food science Dept
9	Fri		
10	Sat	H	
11	Sun	H	
12	Mon		
13	Tues		
14	Wed		Expert tail -PG Maths Dep
15	Thu		Project presentation Contest- Chemistry Dept.
16	Fri		Soft skill development programme - Physics Dept.
17	Sat		
18	Sun	H	
19	Mon		
20	Tue	H	Milad-I-Sherif
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun	H	
26	Mon		
27	Tues		
28	Wed		
29	Thu		Orientation programme - Commerce (SF) Dept.
30	Fri		

Working Days During the Month: 23

December - 2018

Date	Day		
1	Sat		Commerce fest - Commerce (SF) Dept.
2	Sun	H	
3	Mon		
4	Tues		Lab exhibition - Chemistry Dept.
5	Wed		Workshop on Network simulator-Comp Appl. Dept
6	Thu		Study tour-Food science Dept
7	Fri		Industrial visit-Economics Dept
8	Sat	H	Alumni meet-Botany Dept
9	Sun	H	
10	Mon		Alumini meeting - Physics Dept.
11	Tues		Seminar on ecommerce - Commerce Dept.
12	Wed		Manava Maythri Programme-Politics Dept
13	Thu		
14	Fri		Staging of Shakespare play - English Dept.
15	Sat		
16	Sun	H	
17	Mon		
18	Tue		Business quiz competition - Commerce Dept.
19	Wed		
20	Thu		
21	Fri		Mathematics day celebration -PG Maths Dept
22	Sat		
23	Sun	H	
24	Mon		
25	Tues	H	Christmas
26	Wed		Alumini meeting - Commerce Dept.
27	Thu		
28	Fri		
29	Sat		
30	Sun	H	
31	Mon		

Working Days During the Month: 24

January- 2019

Date	Day		
1	Tues		
2	Wed		
3	Thu		
4	Fri		Career guidance programme -PG Maths Dept
5	Sat		
6	Sun	H	
7	Mon		Study tour-Botany Dept
8	Tues		Industrial visit - Commerce Dept.
9	Wed		Study tour-Economics Dept
10	Thu		Seminar - English Dept.
11	Fri		Visit to CFTRI-Food science Dept
12	Sat	H	
13	Sun	H	
14	Mon		
15	Tue		
16	Wed		Programming contest-Comp Appl. Dept
17	Thu		
18	Fri		
19	Sat		Nature awareness programme - Commerce Dept.
20	Sun	H	
21	Mon		
22	Tues		Short film fest -Mass Com Dept
23	Wed		
24	Thu		
25	Fri		
26	Sat	H	Republic day
27	Sun	H	Alumni meet-Economics Dept
28	Mon		Paper presentation competition - Physics Dept.
29	Tues		
30	Wed		Industrial visit-Comp Appl. Dept
31	Thu		Job fair - Commerce (SF) Dept.
Working Days During the Month: 25			

February - 2019

Date	Day		
1	Fri		Seminar-Economics Dept
2	Sat		
3	Sun	H	
4	Mon		
5	Tues		Biotechnology lab visit-Botany Dept
6	Wed		Study tour -PG Maths Dept
7	Thu		PTA and open house - Maths dept.
8	Fri		Training for street vendors-Food science Dept
9	Sat	H	
10	Sun	H	
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		
19	Tues		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	
25	Mon		
26	Tues		
27	Wed		National science day celebration - Physics Dept.
28	Thu		

Working Days During the Month: 23

March - 2019

Date	Day		
1	Fri		
2	Sat		
3	Sun	H	
4	Mon	H	Shivaratri
5	Tues		
6	Wed		
7	Thu		
8	Fri		
9	Sat	H	
10	Sun	H	
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		Paper presentation competition -PG Maths Dept
16	Sat		
17	Sun	H	
18	Mon		
19	Tues		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	
25	Mon		
26	Tues		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun	H	

Working Days During the Month: 24

April - 2019

Date	Day		
1	Mon		
2	Tues		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat	H	
14	Sun	H	
15	Mon	H	Vishu
16	Tues		
17	Wed		
18	Thu		
19	Fri	H	Good friday
20	Sat		
21	Sun	H	
22	Mon		
23	Tues		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		

Working Days During the Month: 23

May - 2019

Date	Day		Alumni meet -PG Maths Dept
1	Wed	H	May day
2	Thu		
3	Fri		
4	Sat		
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat	H	
12	Sun	H	
13	Mon		
14	Tues		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	
20	Mon	H	
21	Tues		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		
28	Tues		
29	Wed		
30	Thu		
31	Fri		

Working Days During the Month: 24

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GENERAL RULES & GUIDELINES

It is expected that the following guidelines / rules will be of helpful to the students in conducting themselves courteously and in accordance with the highest standards of mannerly behaviour.

Admission

1. Admission to open merit and SC/ST quota are done through Centralised Admission Process (CAP) as per the direction from the MG University.
2. Admission to Community Quota, Management Quota, Sports Quota, Cultural Quota and Handicap Quota are done at the College level. Application form for these seats can be obtained from the college office on payment of Rs. 100/-
3. Any student studying in any institution who takes part in any demonstration, hartal, agitation or activities of similar nature, political or otherwise, in and around the premises of the college shall be denied the right to admission for higher learning in this institution without assigning any justifiable reason for the same.
4. Qualifying certificate and mark list once deposited will not be returned except when the student leaves the college. Hence they are advised to keep sufficient number of attested copies of these documents.
5. Fees remitted shall not be refunded.
6. Subsequent vacancies will be filled on the days fixed by the Principal and will be published on the notice board.
7. The principal reserves to himself the right to reject admission to any student without as signing reasons.

GENERAL DISCIPLINE

1. Every morning classes commence with a prayer song. Come to attention when the song begins and keep standing till it ends. Students outside the classrooms, too, are expected to join the prayer.
2. Students shall rise from their seats and greet the teacher when he/she enters the class room and remain standing until the teacher takes his/her seat or they are asked to sit down. They are also expected to stand up and say, "Thank you Sir / Madam", when the class is over.
3. No student shall enter or leave the classroom when the session is on without the permission of the teacher concerned.
4. Students are expected to spend their free hours within their own respective classes as per the directions given by the HOD or class teacher. Peer teachers should ensure that the time is utilized fruitfully, for academic purposes. Students should not loiter along the verandahs or crowd at the corridors and staircase. They are not permitted to enter classrooms other than their own.
5. Nothing is more appreciated in a student than courteous and mannerly behaviour. Show due respect to your teachers and the other staff of the college. Greet them when you meet them inside or outside the campus. Do not tuck up your dhoti when you are in the campus. Remember it is rude behaviour to enter a room without being asked to, not to say "Thank You" when something is done for you, to jump queues, to scramble for seats in the bus, to get past a person at a door or a passage without saying "Excuse me" or not to say "Sorry" when you have bumped into someone. Do not 'howl' 'whistle' or 'hoot' during any function in the college.
6. Students are expected to be properly dressed. Showy clothes and T-Shirts are to be avoided. Women students are expected to show lady-like dignity in their dress and general behaviour.
7. Smoking is strictly prohibited in the college campus.
8. Do not disfigure the walls, doors, windows, furniture etc.

with graffiti, bills, etc. Learning not to damage property whether public or private is one of the primary requirements of civilized behaviour.

9. Political activism is strictly banned in the campus. Students are forbidden to organize or attend meetings other than those permitted by the principal. Strikes are strictly prohibited in the college campus and its premises. Nobody shall instigate or take part in any strike inside the campus.
10. In case students have any grievance or complaint they shall approach the class teacher first. If they are not satisfied they may approach the H. O. D and then if needed, appeal to the Principal.
11. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or malpractice in connection with examinations or who in the opinion of the Principal is likely to have an unwholesome influence on the fellow students shall be removed from the rolls.
12. Students are not permitted to bring mobile phones to the campus. In the event of any violation of this rule, the Principal or the teachers shall seize the phone and impose appropriate punishment.
13. Students may park their vehicles at their own risk in the space allotted to them. Students should submit the registration number of their vehicles along with the ID card to obtain necessary permission from the principal. Staff, students, visitors etc who park their vehicles on the college campus shall do so at their own risk.
14. All students should have with them their identity cards when they are in the college campus. They will have to wear the same on a tag. The principal and members of staff or such other persons authorized by the Principal can examine them. The student may be asked to leave the campus for not producing the same when requested to do so.
15. Anyone who is suspended from the college shall not enter the college campus unless and until his / her suspension is revoked by the college authorities, or without prior written permission from the principal.

16. All the girl students shall use only the inner verandahs and the staircases marked for them and all the boys students shall use only the outer verandahs and the staircases marked for them.
17. In case of any damage to college property, the loss shall be recovered from the persons responsible if they can be identified and, if not identifiable by imposing a collective fine.
18. No outsider should be invited to the college without the consent of the Principal.
19. All kinds of applications submitted to the office by the staff, students and others must be complete in all respects. Incomplete applications will not be accepted.
20. Any student taking part in video related production (shoot) work outside the campus on a working day shall obtain the necessary permission to take part in the same from the principal.
21. If any student is requested to participate in any shoot for any agency other than SGC TV within in the campus he / she shall obtain permission to participate in the same from the principal.
22. No one shall engage in or conduct any activity which may detrimentally affect the reputation and interest of the institution.
23. No one shall distribute or circulate any notice, pamphlet, leaf let etc. with in the campus or exhibitory type of banner, flag, poster etc. without the prior written sanction of the Principal.
24. In the interest of the institution and for the sake of discipline, the principal is entitled to refuse admission to any applicant, to suspend, dismiss or take any other punitive action on any student for his / her misconduct.

Misconduct shall also include:

- Staying away from classes without sufficient reason
- Disrespectful behaviour towards the staff
- Persuading students to abstain from classes or making them participate in strike in the college
- Loitering on the verandahs or crowding near the class rooms during free hours and creating disturbance to the classes. (During free hours the students are expected to make use of

- the library or the reading room)
- Disorderly behaviour in the class
 - Organizing tours without the permission of the Principal
 - Bringing or Using mobile phones inside the campus
 - Organizing meetings in the college or displaying notices anywhere in the college campus without the written permission of the principal.
 - Bringing outsider into the college campus without the permission of the principal.
 - Distributing leaflets , hand – bills or other printed materials or manuscripts and displaying banners and posters inside the campus without the written permission of the Principal
 - Scribing offensive, abusive or obscene words or figures on wall, black boards, desks or on any other places on the campus
 - Holding meetings political or otherwise without the prior permission of the principal
 - Smoking, consumption of alcoholic beverages and use of narcotics, Destruction of college property, Any other objectionable activity or behaviour on the part of students
25. College union election will be conducted in parliamentary model
26. The Principal shall be the final authority in the interpretation of the college rules. Matters not covered by the rules mentioned above are left to the discretion of the principal and his decision shall be final.
27. Students must abstain from making remarks in the Social Media against the wider interest of the college.

Identity Cards

Students are provided with identity cards and they are expected to wear them on a tag while on the campus and when traveling to and from the college. They should produce their identity cards for inspection whenever they are required to do so by the members of the staff or the college authorities. It may be noted that the identity card has to be produced on many occasions, like voting at the college elections claiming Hall Tickets, Mark Lists, Certificates, Scholarships, Stipends, Attending festivities in the auditorium etc.

If the card is lost, the duplicate may be issued at the student's expense of Rs. 100/- with the special permission of the Principal on submission of a written request for a duplicate card, attested by the parent or guardian.

Attendance & Leave

1. Each working day is divided into two sessions, the morning session consisting of three periods and the afternoon session of two periods.
2. The students must be in their seats by the second bell at the beginning of the session. At the third bell they shall stand up for prayer in a silent respectful manner.
3. Attendance will be marked at the beginning of each period.
4. Late comers should not enter the class nor should any student leave the class without the permission of the teacher concerned.
5. All working days irrespective of the number of periods shall be considered as full working days.
6. The annual certificates of attendance and progress required by the university for admission to the University examination will not be granted unless:
 - (i) The student has attended not less than three fourths number of working days during the academic year, and
 - (ii) The principal is satisfied with the progress and conduct of the student.

7. Students are not permitted to absent themselves without leave for the whole or part of a day.
8. Absence without leave for one period or a session will be considered as half day of absence.
9. Leave for a period or an hour may be granted by the teacher in charge of the class. A student who absents himself / herself for a day or more may be granted leave on submission of application for leave to the principal with the recommendation of the HOD or the class teacher concerned. Leave shall not be granted on flimsy grounds.
10. Absence without leave from any examination, composition or practical work will be reported by the respective teachers to the principal.
11. In case of absence from a terminal examination leave should be obtained from the principal.
12. A student absenting without leave for more than 15 consecutive days without satisfactory explanation will have his/her name removed from the rolls.
13. A student absenting for a period exceeding 5 working days with or without leave should report himself/herself to the principal on his/her return to the college.

Issue of Certificates

Transfer certificates will be issued at the end of the course or during any time of the course on request. The rules regarding the issue of transfer certificates are as follows:

1. No transfer certificates will be issued to those from whom there are any dues to the college.
2. A student desirous of obtaining any certificate from the college shall apply to the principal in writing stating the year, the class last attended and the class number.
3. Ordinarily a notice of 24 hours is necessary for the issue of any certificate.
4. Kinds of applications submitted to the office by the staff, students and others must be complete in all respects. In complete applications will not be accepted.

5. SSLC book/Mark list etc. has to be claimed at least within a year after leaving the college. The college office cannot hold itself responsible for any damage or loss of the certificate left unclaimed by the students.
6. Students requiring any certificate must produce the identity card or the original or true copy of the certificate issued to him/her from this college earlier.

Library and Reading Room

1. The library will be open from 9.00 am to 4.30 pm on all working days. Saturday will be open from 10 am to 4pm.
2. All staff and students are members of the college library. Students take their library card/ borrower's ticket with in the allotted time. Every Student shall produce his/her identity card before entering the library.
3. Personal belongings like books (including issued library books), umbrellas, bag etc. Are not allowed to be taken inside the library. Paper or one note book may be taken inside the library for the purpose of taking down notes from the reference books.
4. Books of reference section (including periodicals, news paper) will not be lent out from the library. Never replace or hide the book from its Places, never bring any food items and water inside the Library.
5. Strict silence should be observed within the library. Any types of combined study are not permitted within the library.
6. Nobody shall write upon, damage or make any mark upon any books belonging to the library. When a book is issued to a reader he /she must point out to the librarian any defect noticed concerning the book. Otherwise the presumption will be that the book was intact when issued.
7. If a book is damaged or lost by a member, he/ she will have to replace it or pay the present cost (twice) of book including fine, postage etc. Within the time fixed by the principal.

8. Library card/ borrower's ticket will be available on payment of Rs.10/-. This card is non transferable and return at the end of the academic year. In case it is lost, a duplicate card will be issued only after a month on payment of penalty of Rs.25/.
9. The period of loan is minimum one day to maximum 14 days. After the due date a fine of one rupee per day per book will be levied. If a book is not returned within one month after the due date it will be considered lost. When the reader holds over due books or any other charge is outstanding, Shall not allow borrowing books until he/ she has paid the dues. No books will be issue or return within 15 minutes before closing the library.
10. Members of the staff may keep with them text book for the whole academic year (10 at a time). They should be returned at the end of the academic year.HOD of concerned department are responsible for books issued for the Guest Faculty.
11. All final year students should get clearance certificate from the librarian, HOD and Hostel warden before receiving the hall tickets. Defaulters will be charged Rs.10/-. .No books will be issued after receiving clearance certificate.
12. Using Mobile inside the library is strictly prohibited.
13. Those who fail to abide by the rules will be deprived of the privilege of using the library.
14. Internet & Journals

FEES

All the special fees and caution money are to be paid at the time of admission or with the first installment of fees.

Tuition fees may be paid in three equal installments or in the lump in advance. Every student shall pay, at the time of admission, all the installments of fees due till then.

The due dates for payment of fees without fine will be notified. If any student fails to pay the fees or special fees on or before the due date he/she shall be liable to pay a fine of Rs. 5. 00 along with fees within 10 days after the due date. Thereafter an additional fine of Rs. 10. 00 will be levied. If the fees and fine are not paid even on the last working day before the due date of the next installment the name of the student will be removed from the rolls.

For the purpose of collection of fees the year is divided into three terms. Fees for the whole term will be levied from the students who leave the college during the course of the term.

The caution deposit will be refunded when the student leaves the college. There will be no refund after May.

Fee Concession

Students belonging to SC/ST/OBC are exempted from payment of all fees including caution deposit. All other students whose annual family income does not exceed Rs. 25000/- for degree and Rs. 42,000/- for PG are eligible for fee concession but must pay the caution deposit and submit an income certificate in the prescribed form at the time of admission.

Fee Structure (Aided Programmes)

I Tuition Fees		
(A) BA/B.Sc/BCom	I Year	1000. 00
(B) BA/B.Sc/BCom	II Year	1000. 00
(C) BA/B.Sc/BCom	III Year	1000. 00
(D) M.Sc	I Year	1800. 00

(E) M.Sc	II Year	1800. 00
(F) BCA	I Year	3000.00
(G) BCA	II Year	3000.00
(H) BCA	III Year	3000.00
II Miscellaneous		
(1) Admission	First year only	75. 00/150 P. G
(2) Library	BA/B. Sc.	100. 00
	MA/M. Sc	100. 00
(3) Stationery		50. 00
(4) Athletics		100. 00
(5) Laboratory	I Year	150/250/400/550
	M. Sc & II M. Sc.	1200. 00
(6) Health Service		05. 00
(7) Audio Visual		25/25/25
(8) U. U. F & S. W. F		80. 00
(9) Calendar		30. 00
(10) Association		50. 00
(11) Magazine		50. 00
(12) Students Aid Fund		5. 00
(13) Sports Affln		300. 00
(14) M. R. F	First year Only	200. 00
(15) University Affiliation	BA/B. Sc./B.Com	450. 00
	M. Sc	650. 00
(16) Women's Study		5. 00
(17) Registratation	I Year	50.00
III Caution Deposit		
Insurance		23. 00
BA/ B. Sc		360. 00
MA/ M. Sc.		600. 00

Fee Structure (Self Finance Programmes)

Programme	Amount per Semester	Annual Administration Fee
B.Com Finance & Taxation	Rs. 9000	Rs. 500
B.Com Cooperation	Rs. 9000	Rs. 500
B.Com Marketing	Rs. 9000	Rs. 500
B. Com Office Management	Rs. 9000	Rs. 500
B.Com Computer Application	Rs. 9000	Rs. 5000
BCA	Rs. 18750	Rs. 600
B.Sc Food Science	Rs. 19500	Rs. 600
B.A. Mass Communication	Rs. 18750	Rs. 500
M.Sc Mathematics	Rs. 18750	Rs. 750
M.Sc Food Science	Rs. 42000	Rs. 1000
M.Com	Rs. 18750	Rs. 750

NB: Admission Fee, Registration fee and PTA (Rs.1000) to be remitted at the time of admission. Annual Administrative fees to be remitted along with exam fee of IIIrd and Vth Semester.

Fees for Various University Examinations

B. A. / B. Sc. / B. Com.

(For each of the First, Second and Third Year Examinations)

Sl. No	Item	Fees
Under Graduate Programmes (B.A. /B.Com/B.Sc)		
1.	Application Fee	Rs.25
2.	Each Theory Paper	
a.	First Appearance	Rs.50
b.	Supplementary	Rs.50
c.	Improvement	Rs.75

3.	Each practical	
a.	First Appearance	Rs.50
b.	Supplementary/Improvement	Rs.150/susidiary/ complementary Rs. 400/Part III Main/ Core
4.	Project /Dissertation evaluation	Rs.75
5.	Viva Voce	Rs.40
6.	Mark list fee	Rs.50
7.	CV Camp fee	
a.	First appearance	Rs. 30 per paper subject to a maximum of RS.200
b.	Supplementary/Improvement Candidates	Rs.30 per paper subject to a maximum of Rs.200
8.	Final Semester Mark list	Rs.150
9.	Separate Marklists of I to V Semesters	Rs.550 per marklists
Post Graduate Programmes		
10.	First Apperance	Rs. 100
11.	Supplementary/Improvement	Rs.150
12.	Practical	Rs.150
13.	Project/Dissertation evaluation	Rs. 150
14.	Viva Voce	Rs.100
15.	Marklist fee	Rs.100
16.	CV Camp Fee	
a.	First Apperance	Rs.40 per paper subject to a maximum of Rs.200
b.	Supplementary/Improvement Candidates	Rs.200

കേരള റാഗിംഗ് നിരോധന നിയമം 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസ്തുതഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടെയും രക്ഷകർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധികൃഷ്ടപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ, അല്ലെങ്കിൽ
2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യാൻ ഒരു വെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം: ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. റാഗിംഗിനുള്ള ശിക്ഷ: ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടു വർഷം വരെയോകാവുന്ന കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാകേണ്ടതുമാണ്.
5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൽ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചു വിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചു വിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.

6. വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്തത്:മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി യോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാസത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്. 21-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമ ദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്: വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടിയെടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവനം ചെയ്തിട്ടുള്ളപ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

REGULATIONS FOR UNDER GRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT SYSTEM 2017

ELIGIBILITY FOR ADMISSION AND RESERVATION OF SEATS

Eligibility for admissions and reservation of seats for various Undergraduate Programmes shall be according to the rules framed by the University in this regard, from time to time.

DURATION

The duration of U.G. programmes shall be 6 semesters. There shall be two Semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences. There shall be two months vacation during April/May. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

REGISTRATION

The strength of students for each programme shall be as per the existing orders, as approved by the University. The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat/re-appearance courses to the University in the prescribed form within 45 days from the commencement of the Semester. Those students who possess the required minimum attendance during a semester and could not register for the semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

SCHEME AND SYLLABUS

1. The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.

2. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade D is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/ Programme, only F grade will be awarded for that Semester/ Programme until he/she improves this to D Grade or above within the permitted period. (See Clause 5.3)
5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme.
6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”.
7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

PROGRAMME STRUCTURE

Sl. No.	Details	Model I BA/B. Sc.	Model I/II B.Com	Model II BA/B. Sc.	Model III BA/B. Sc./B. Com
a	Programme Duration	6 Semester	6 Semester	6 Semester	6 Semester
b	Total Credits required for successful completion of the Programme	120	120	120	120
c	Credits required from Common Course I	22	14	16	8
d	Credits required from Common Course II	16	8	8	-
e	Credits required from Core course and Complementary courses including Project	79	95	93	109
f	Open Course	3	3	3	3
g	Minimum attendance required	75%	75%	75%	75%

EXAMINATIONS

The evaluation of each paper shall contain two parts:

- Internal or In-Semester Assessment (ISA)
- External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4.

Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:-

$$CP = C \times GP, \text{ where } C \text{ is the Credit and } GP \text{ is the Grade point}$$

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

$$SGPA = TCP/TC, \text{ where } TCP \text{ is the Total Credit Point of that semester.}$$

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

$$CGPA = TCP/TC, \text{ where } TCP \text{ is the Total Credit Point of that programme.}$$

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocationalcourse, Core Course is calculated using the formula:-

$$GPA = TCP/TC, \text{ where } TCP \text{ is the Total Credit Point of a category of course.}$$

$$TC \text{ is the total credit of that category of course}$$

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all courses without practical

- Marks of external Examination : 80
- Marks of internal evaluation : 20

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment /Seminar/Viva	5
Test papers (2x5=10)	10
Total	20

For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

For all courses with practical

- Marks of external Examination : 60
- Marks of internal evaluation : 15

Components of Internal Evaluation	Marks
Attendance	5
Assignment /Seminar/Viva	2
Test papers (2x4=8)	8
Total	15

- For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

Components of Internal Evaluation of Practical	Marks
Attendance	2
Record	4
Test papers (1x4=4)	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

For projects

- Marks of external evaluation : 80
- Marks of internal evaluation : 20

Components of Internal Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

Marks for dissertation may include study tour report if proposed in the syllabus.

Components of Internal Evaluation of Project	Marks
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

ATTENDANCE EVALUATION FOR ALL PAPERS

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

SEMINAR/VIVA

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

INTERNAL ASSESSMENT TEST PAPERS

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

GRIEVANCE REDRESSAL MECHANISM

In order to address the grievance of students a three level Grievance Redressal mechanism is envisaged.

Level 1 : (Department level) The cell is chaired by the head

Level 2 : (College Level) College level committee with the Principal as chairman, coordinator, HOD of concerned department and a senior teacher nominated by the college council as members

Level 3 : (University level) Committee constituted by the Vice -Chancellor

A Model Student Charter (NAAC)

An Institution's Responsibilities towards its Students

- Communicate the goals and objectives of the institution systematically and clearly to all students.
- Use feedback from students in the initiation, review and redesign of programmes
- Facilitate effective running of the teaching learning programmes
- Implement a well conceived plan for monitoring student progress continuously
- Ensure that the student's assessment procedures and systems are reliable and valid
- Provide clear information to students about the admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services
- Ensure sufficient and well-run support service to all students
- Promote values, social responsibilities and good citizenry in all students
- Appreciate the institutional goals and objectives and contribute to their realization by participating in relevant institutional activities Have a clear knowledge of the programmes, admission policies, rules and regulations of the institution
- Understand the teaching learning strategies and evaluation systems of the institution
- Follow the time schedule, rules and regulations of the institution
- Undertake regular and intense study of learning materials
- Make optimum use of the learning resources and other support services available in the institution
- Prepare for continuous internal assignments and term-end examinations
- Give feedback for system improvement
- Have faith and ability to pursue life-long learning
- Live as worthy alumni of the institution

Parent Teacher Association (PTA)

Parent Teacher Association of the college functions as follows

1. Departmental Parent Teacher Association (DPTA)

Every department shall have a DPTA. Its general body consists of all the parents and teachers of the dept. concerned. An Executive Committee consisting the HOD, two parent representatives (one male and one female) each from all years of the course and one faculty member nominated by the HOD should be elected by the general body of the DPTA. A Convener (HOD), a President (parent representative) and a Secretary cum Treasurer (faculty representative) are elected from among the Executive Committee for a period of one year. DPTA general body and executive committee meeting shall be held at least once in every academic year. The DPTA Executive Committee can nominate one parent representative to the Inter Departmental PTA Council

2. Inter Departmental PTA Council:

The Inter Departmental PTA Council is a body that consists of one parent representative each from all the departments. It acts as a liaison committee with advisory role between DPTA and College Level PTA Executive Committee. Five parent representatives to the College Level PTA Executive Committee shall be elected by and from among the members of the Inter Departmental PTA Council

3. College Level PTA Executive Committee:

It is the college level apex body of the PTA. It is an eleven member committee consisting of the Principal, five parent representatives elected from the Inter Departmental PTA Council and five faculty members nominated by the principal. A President, a Vice-President (parent representative) and a Secretary cum Treasurer (teacher representative) are elected as office bearers by and from among the Executive Committee for a period of one year. The College Level PTA Executive Committee meeting shall be held at least once in every academic year.

COMMITTEES & CELLS

Internal Quality Assurance Cell (IQAC)

1	Dr. M.V. Georgekutty Principal	Chairman
2	Dr. Reji Varghese Mekkaden	Co-ordinator
3	Smt. Tessy K. Mathews (Physics)	Member
4	Dr. Mary Joseph (Chemistry)	Member
5	Smt. Sheelamma George (Mathematics)	Member
6	Dr. Siby Joseph (Chemistry)	Member
7	Smt. Jilu Ani John (English)	Member
8	Sri. Joby Joseph (Botany)	Member
9	Smt. Lidiya George (Economics)	Member
10	Smt. Sherin Elizabeth John (Commerce)	Member
11	Sri. K.T. Joseph (Superintendent)	Member
12	Sri. P.D. Sunil Babu (R.T.O. Enforcement Rtd., Nodal Officer Sabarimala)	Member
13	Adv. Martin Mathew, Kakkallil, B.Sc., LLB	Member

Anti Ragging Committee

1	Dr. M.V. Georgekutty Principal	9447365707	Chairman
2	Sri. V K Kabeer Chairman, ETPA Municipality	9447074162	Member
3	Sub- Inspector ETPA, Police Station	04822-274025	Member
4	Dr. Reji Varghese Mekkaden	9447572414	Member
5	Smt.Tessy K Mathews	9544381180	Member
6	Sri. Thomas Chalil	9744309553	Member
7	Smt. Siji Luckson	9539624615	Member
8	Sri.Jerin Jose	III DC Representative	Member
9	Sri. Alex Mathew	II DC Representative	Member
10	Sri. Alen Sebin George	I DC Representative	Member

Academic Calendar

Convener : Sri. Mithun John
Members : Sri. Linu T James
Ms. Joicy Maria Thomas

Staff Adviser

Dr. Reji Varghese Mekkaden

Anti-Ragging Squad and Mentoring Cell

Convener	:	Dr. Baby Sebastian
Members	:	Dr. Tessymol Mathew Dr. Laiju Varghese Dr. Benoy Kurian Smt. Elizabeth Augustine

Examination Cell

Convener	:	Dr. Siby Joseph
Members	:	Smt. Sibil Jose Smt. Bincy Michael Sri. Sabu Kurian

ASAP

Co-ordinator :	Sri. Denny Thomas
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WWS

Co-ordinator :	Dr. Sumesh George
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SSP

Co-ordinator :	Sri. Mithun John
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Admission Cell

Convener	:	Dr. Reji Varghese Mekkaden
Member	:	Sri. Joby Alex Sri. Joseph Pullat Smt. Nancy V George

National Service Scheme (NSS)

Programme Officers:	Dr. Benoy Kurian Mylamparambil Smt. Elizabeth Augustine
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National Cadet Corps (NCC)

Company Commander: Lt. Dr. Laiju Varghese

Planning

Chairman : Dr. M.V. Georgekutty (Principal)
Members : Fr. George Pullukalayil
Dr. Reji Varghese Mekkaden
Dr. Siby Joseph
Dr. Baby Sebastian
Sri. K.T. Joseph
Sri. Joseph Pullatt

Remedial Coaching

Convener : Smt. Mini Michael
Member : Smt. Raisa George
Sri. Geo George Thomas

UGC NET Coaching

Convener : Smt. Rosalin Nelson
Member : Smt. Dana Jose
Smt. Nikitha Linson

Students Progression

Convener : Ms. Molly Sebastian
Member : Smt. Nisha Joseph
Smt. Thejimol George

Anti-Sexual Harassment Cell

Convener : Dr. Mary Joseph
Members : Smt. Jilu Ani John
Dr. Baby Sebastian
Smt. Sheelamma George
Sri. K T Joseph

Alumni

Convener : Dr. Thresiamma Manuel
Member : Dr. Sunny Joseph

Cultural & Screening Committee

Convener	:	Smt. Jilu Ani John
Members	:	Sri. Roy Thomas Ms. Molly Sebastian Sri. Tharun Sebastian Ms. Lysel Elizabeth Chacko Sri. Jeswin Cyriac

Community Telecasting Centre (SGC TV)

Chairman	:	Very Rev. Fr. Thomas Vedikunnel (Manager)
Director	:	Dr. M.V. Georgekutty (Principal)
Convener	:	Rev. Fr. George Pullukalayil (Bursar)
Members	:	Sri. Joseph J Pullatu Sri. Ajith Paul Sri. Jaison Joseph Sri. Jintu Joseph

Entrepreneurship Development Club

Coordinator	:	Sri. Mithun John
Members	:	Smt. Sherin Elizabeth John Smt. Raisa George

Consultancy, Extension and Development

Convener	:	Sri. Roy Thomas
Members	:	Dr. Benoy Kurian Smt. Rosalin Nelson Sri. Geo George Thomas

Nature & Agri Club

Convener	:	Dr. Baby Sebastian
Member	:	Smt. Reedhu Raj Sri. Jacob Mathew

Career Guidance and Placement

Sri. Roy Thomas & Sri. Benoy C. George

Newsletter

Smt. Neenumol Sebastian, Smt. Reedhu Raj & Sri. Jino Joseph

Academic Initiatives

Convener	:	Smt. Jilu Ani John
Members	:	Dr. Cyriac Mathew Smt. Reedhu Raj

P.T.A.

Convener	:	Dr. Sunny Joseph
Member	:	Dr. Cyriac Mathew Dr. Benoy Kurian

S.C. / S.T.

Convener	:	Smt. Lidiya George
Member	:	Smt. Neenumol Sebastian Ms. Jilmy Jose

Transport Cell

Sri. Linu T James & Sri. Geo Jose

Women's Cell

Convener	:	Dr. Shiny Jose
Members	:	Smt. Sini Jacob Smt. Nancy V George Dr.Sr. Dilla Jose Smt. Raisa George

HRD Cell

Dr. Cyriac Mathew & Smt. Nisha Joseph

Computer Training Cell

Sri. Linu T James & Sri. Jom K Tom

Website & Automation

Sri. Arun Babu, Sri. Jom K Tom, Sri. Linu T James,
Sri. Jacob Mathew, Smt. Anu K Jose

Anti-Narcotic Cell

Convener : Smt. Sherin Elizabeth John
Member : Smt. Neenumol Sebastian
Sri. Jino Joseph

Religious and Moral Instruction

Convener : Smt. Sheelamma George
Member : Dr. Sr. Dilla Jose
Sri. Aneesh P C
Ms. Alphonse Emmanuel

Social Work

Convener : Dr. Tessymol Mathew
Member : Smt. Sini Jacob
Sri. Donet M Thomas

Event Coordination Committee

Convener : Smt. Sini Jacob
Member : Smt. Josna James
Sri. Preestly Thomas

Sports Club

Convener	:	Dr. Sunny Joseph
Member	:	Sri. Jose Alexander Sri. Arun Babu Sri. Jeswin Cyriac

Oratory Club

Convener	:	Sri. Josiah John
Member	:	Ms. Joicy Maria Thomas Smt. Nikitha Linson

Quiz Club

Convener	:	Smt. Neenumol Sebastain
Member	:	Smt. Bitty Joseph Sri. Dawn Joseph

MHRD Technical Team

Convener	:	Smt. Tessy K Mathews
Member	:	Dr. Tessymol Mathew Dr. Sumesh George Lt. Dr. Laiju Varghese Dr. Giable George Sri. Mithun John Smt. Sini Jacob

Adventure Club

Convener	:	Dr. Benoy Kurian
Member	:	Sri. Tharun Sebastian Sri. Jeswin Cyriac

Research Development Cell

Convener	:	Dr. Santhosh Kumar R
Member	:	Smt. Gaible George Sri. Timmy Tomy

Ethics Committee

Convener	:	Dr. Ivy Mathew
Member	:	Smt. Sherly Mathew Smt. Mini Michael Smt. Thejimol George

Scholarship

Nodal Officer	:	Sri. Joby Joseph
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Committee for Differently Abled Students

Convener	:	Smt. Sini Jacob
Member	:	Sri. Jose Alexander

Internal Complaint Cell

Convener	:	Smt. Jilu Ani John
Member	:	Dr. Baby Sebastian Smt. Sherin Elizabeth John Sri. K T Joseph Smt. Alphonsa Joseph Smt. Suja Joseph Sri. Anandhu S Ms. Anju Mary Thomas Ms. Nandana Unni

Library

Convener	:	Smt. Sherly Mathew
Members	:	Smt. Bitty Joseph Smt. Soumya Varghese

NPTEL -SWAYAM Local Chapter

SPOC- Dr. Benoy Kurian

Publishing Division

Convener	:	Dr. Tessymol Mathew
Members	:	Sri. Ajith Paul Ms. Mareena Thomas

Grievance Redressal Cell

Convener	:	Sri. Siby Joseph
Member	:	Ms. Molly Sebastian Sri. Joy Mathew Sri. Alex Joseph Ms. Juble Luckson

Counsellors

- 1. Rev. Fr. Mattamundayil John - M.Sc. (Counselling)**
- 2. Smt. Jainamma Jose - (M.Sc Psychology)**

CLASS TEACHERS AND TUTORS

Name	Class
1. Smt. Bitty Joseph.....	I M. Sc. Physics
2. Dr. Santhosh Kumar R.....	II M. Sc. Physics
3. Smt. Thresiamma Manuel.....	I M. Sc. Chemistry
4. Smt. Sherly Mathew.....	II M. Sc. Chemistry
5. Dr. Cyriac Mathew.....	I M. Com.
6. Ms. Anu K Jose.....	II M. Com.
7. Sri. Timmy Tomy.....	I M. Sc. Mathematics
8. Ms. Alphonse Emmanuel.....	II M. Sc. Mathematics
9. Sri. Geo George Thomas.....	I M. Sc. Food Science
10. Smt. Mini Michel.....	II M. Sc. Food Science
11. Smt. Tessy K. Mathews.....	D3 Physics
12. Dr. Sumesh George.....	D2 Physics
13. Sri. Roy Thomas.....	D1 Physics
14. Dr. Ivy Mathew.....	D3 Chemistry
15. Dr. Tessymol Mathew.....	D2 Chemistry
16. Dr. Siby Joseph.....	D1 Chemistry
17. Sri. Joby Joseph	D3 Botany
18. Ms. Theres Jose.....	D2 Botany
19. Smt. Reedhu Raj.....	D1 Botany
20. Dr. Shiny Jose	D3 Mathematics
21. Smt. Sibil Jose.....	D2 Mathematics
22. Smt. Elizabeth Augustine.....	D1 Mathematics
23. Ms. Jilmy Jose.....	D3 Food Science
24. Sri. Bins K. Thomas.....	D2 Food Science
25. Ms. Lysel Elizabeth Chacko	D1 Food Science
26. Ms. Santhi Joseph.....	D3 BCA(Aided)
27. Smt. Liji Thomas P.....	D2 BCA(Aided)
28. Ms. Minu Maria Jose.....	D1 BCA(Aided)
29. Sri. Arun Babu.....	D3 BCA(SF)

30. Ms. Bincy Michael.....	D2 BCA(SF)
31. Ms. Mareena George.....	D1 BCA(SF)
32. Smt. jilu Ani John.....	D3 English
33. Smt. Sini Jacob.....	D2 English
34. Dr. Sunny Joseph.....	D1 English
35. Smt. Lidiya George.....	D3 Economics
36. Sri. Josiah John.....	D2 Economics
37. Sri. Dawn Joseph.....	D1 Economics
38. Dr. Baby Sebastian.....	D3 Politics
39. Dr. Reji Varghese Mekkadan	D2 Politics
40. Ms. Divyamol M V.....	D1 Politics
41. Sri. Denny Thomas	D3 B.Com(Aided)
42. Sri. Linu T James	D2 B.Com(Aided)
43. Sri. Mithun John	D1 B.Com(Aided)
44. Sri. Jose Alexander.....	D3 B.Com(Co-operation)
45. Smt. Smitha Thomas.....	D2 B.Com(Co-operation)
46. Sri. Jino Joseph.....	D1 B.Com(Co-operation)
47. Smt. Nancy V George.....	D3 B.Com(Taxation)
48. Sri. Jacob Mathew.....	D2 B.Com(Taxation)
49. Smt. Shibi Varghese.....	D1 B.Com(Taxation)
50. Sri. Arun Sunny.....	D3 B.Com(Office Man.)
51. Smt. Raisa George.....	D2 B.Com(Office Man.)
52. Sri. Preeſtly Thomas.....	D1 B.Com(Office Man.)
53. Sri. Aneesh P C.....	D3 B.Com Comp.(SF)
54. Ms. Anju Maria Baby.....	D2 B.Com Comp.(SF)
55. Sri. Jobin Scaria.....	D1 B.Com Comp. (SF)
56. Sri. Benoi C George.....	D3B.Com (Marketing)
57. Sri. Tharun Sebastian.....	D2 B.Com (Marketing)
58. Sri. Geo Jose.....	D1 B.Com (Marketing)
59. Sri. Jeeson P Antony.....	D3 MCJ
60. Ms. Jyothilakshmi	D2 MCJ
61. Sri. Ajith Paul.....	D1 MCJ

Teacher-in-Charge of Departmental Associations

1. ChemistryDr. Gioble George
2. PhysicsMr. Roy Thomas
3. BotanyMs. Reedhu Raj
4. MathematicsDr. Shiny Jose
5. Food Science.....Sri. Bins K Thomas
6. B.C.A.Ms.Sanathi Joseph, Mr.Arun Babu
7. Politics.....Dr. Baby Sebastian
8. EconomicsSri.Dawn Joseph
9. CommerceSri .Denny Thomas ,Sri.Aneesh .P.C
- 10.English.....Smt. Sini Jacob
11. Mass CommunicationSri. Ajith Paul

ACADEMIC INITIATIVES

1. Student Peer Teaching Platform (SPTP)

Student Peer Teaching Platform (SPTP) is a novel academic venture envisioned and promoted by St George's College Aruvithura with a view to enrich, energize and ennoble the student community. The programme aims to make maximum use of free hours by promoting and encouraging students themselves to manage the class during free hours. Spearheaded by students and supervised by the respective departments, the programme endeavours to inculcate in students an academic culture and thinking. Since its inception in 2016, the programme has made much headway, with a marked improvement in general discipline and student performance.

The activities of the Student Peer Teaching Platform are implemented in two phases. The initial phase of SPTP is envisioned as a platform that elevates the student to the position of a teacher. In the second phase each peer teacher prepares five papers on topics of academic/interdisciplinary relevance and these topics are imparted during free hours. The best among these papers are compiled into a proofread and edited volume with ISBN.

2. The Companion

The Companion is a sister concern of SPTP. It aspires to be a companion for students, collating peer notes. It envisions student mutation, the incarnation of students as authors. Each peer teacher has prepared five papers on topics of academic/interdisciplinary relevance which were imparted during free hours as part of the SPTP initiative. The book archives these student peer notes, highlighting and channelizing the writing skills of the student community. Styled 'Gleanings from Peer Notes', the book aspires to tap the creative ingenuity and note-taking potential of the students. The Companion envisages the

metamorphosis of the very notion of 'student', introducing each one to the world of academic writing and publishing at a very young age. It conveys to the students the crucial message that such academic ventures are indeed possible, provided the major pillars of education unite and put their brains together for an enlightened campus life.

3. Departmental Research Development Programme (DRDP)

The Departmental Research Development Programme (DRDP) and the Faculty Research Development Programme (FRDP) are two academically oriented initiatives undertaken by St George's College Aruvithura under the vibrant leadership of Dr M V Georgekutty, the Principal. The DRDP programme has its focus on Departments and its teaching faculty, the vital energy hubs and fountainheads wherefrom the college draws all its academic energy and enterprise. The programme intends to provide a fillip to the departments of the college as well as an inspiration for the teaching faculty to take their research aspiration and potential to another level of excellence. DRDP offers each department in the college a remarkable opportunity to make a proposal every year for a research project amounting to rupees one lakh to be completed within the next one year. The programme strives to mould and model the college into a miniature funding agency for its departments.

4. Faculty Research Development Programme (FRDP)

The Faculty Research Development Programme (FRDP) aims to provide financial assistance to enterprising faculty members desirous of pursuing research in an individual capacity. In line with the latest UGC and Central Government regulations that repeatedly emphasize the relevance and centrality of research, the college wishes to provide an impetus to the research instincts and aspirations of its faculty. As part of the FRDP, each member of the faculty can make a research proposal before the

principal, fetching a maximum funding of Rs 50,000/- each, to be completed within the next one year. The scheme is bound to augment research aptitude in the faculty and enable them to become better scholars and teachers.

5. Open Library

Open library is the latest of a series of initiatives undertaken by the college. This new venture is launched with a view to inculcating reading habit among the students. The system capitalizes on student contribution of books to the library. As the name suggests open access is provided to all students and the system is designed in self-service mode whereby students themselves can take the books and return them in their own responsibility. It is envisaged that the easy access to books shall improve the learning outcome of the student community.

IN GRATEFUL REMEMBRANCE OF VALUABLE SERVICE

Teaching Staff

Name	Designation	Department	Period of Service
Prof. K J Scaria, Kudakasseril, Cherpunkal Ph: 0482-267056	Principal	Chemistry	1965-71
Rev. Fr. Joseph Thekkanady, Mattakkara (Expired on 17-04-99)	Principal	History	1971-72
Rev. Fr. Joseph Chalil, Chalil, Pathazha, Thidanadu (Expired on 20-04-2004)	Professor	Malayalam	1970-86
Sri. Jose Joseph K, Kattakayathuvayalil, Pala (Expired) Ph: 212770	Head	Phy. Edu.	1966-87
Sri. P J Joseph, Pullattu, Perunilam Ph:272362, (Expired on 30-06-1999)	Principal	English	1965-87
Rev. Fr. Mathew Thengummootil, Aruvithura (Expired on 03-07-2001)	Professor	English	1967-88
Sri. P T Joseph, Paikada Urumbel, Edappady Ph: 236267	Professor	English	1967-88

Sri. P K Scaria, Poovakulam, Chethimattam, Pala Ph 210252	Professor	Hindi	1965-89
Sri. Joseph Thomas, Thakadiyal, B. H. M. (Expired on 11-03-1990)	Head	Botany	1965-90
Sri. K P Thomas, Moolechalil, Feroke P O Mob: 9496440349	Head	Politics	1966-92
Sri. M M Chacko, Mailadiyil, Chengalam Mob: 9495443420	Principal	Politics	1965-93
Sri. V J Sebastian, Vengalloor, Anakkallu (Expired on 27-11-1993)	Professor	English	1965-94
Sri. K J Abraham, Kunnel, Chemmalammattam Ph: 836184 (Expired)	Head	Mathematics	1965-94
Sri. M M Joseph, Mannoor, Poonjar (Expired)	Head	Chemistry	1965-94
Dr. K V Joseph, Kaiparampil, Pulickapalam, Poonjar Ph: 274527 (Expired)	Head	Malayalam	1965-95
Sri. T J Antony Thumpackal, Poonjar Mob: 9495445632	Head	English	1966-96
Sri. T M Chacko, Thannipothiyl, Kalathukadavu Mob: 9446562630	Head	Chemistry	1965-96

Sri. T C Emmanuel, Thayyil, Chenganacherry Ph: 428711	Head	Politics	1967-96
Sri. Sebastian Thomas, Porkattil, Amparanirappel Mob: 9446757386	Head	Zoology	1966-97
Sri. George Cherian, Cheruvallil, Perunilam, Poonjar Mob: 9446561245	Professor	English	1966-97
Sri. M J Joseph, Matathil, Kurianadu Mob:94953132276	Head	English	1966-98
Sri. Thomas V Alapattu. Alapattu, Pala Mob: 9446197470	Head	Physics	1966-99
Sri. K A Thomas, Kallidukkil, Muttom Mob: 9447612961	Professor	Physics	1978-99
Smt. O J Claramma, Vallikattukuzhiyil, Aruvithura Ph: 272571	Professor	History	1980-99
Sri. K J Paul, Kalathookulangara, Vellappadu (Expired on 24-07-2004)	Professor	Physics	1966-99
Rev. Sr. Elias Mary, F C Convent Aruvithura Ph: 272314 (Expired)	Head	Malayalam	1978-2000
Rev. Dr. Sebastian Alapattukunnel Lalam, Pala	Principal	Politics	1982-01

Sri. V D Jacob, Valiyaveetil, Aruvithura Ph: 272295 (Expired)	Head	Economics	1968-01
Sri. K J Baby Kandathil, Thidanadu Mob: 9746208502	Head	Physics	1969-01
Sri. V S Joseph, Varakukalaparampil, Peringulam Mob: 9497881129	Head	Botany	1969-02
Sri. K J Devasia, Narithookil, Aruvithura P O Mob: 9447302269	Principal	Chemistry	1971-03
Rev. Sr. P V Rosa Ph: 9446986302	SGL & Head	Zoology	1980-03
Smt. Lucikutty Jose, Thengumpallil, Narianganam Ph: 04822-239426 (Expired)	Head	Physics	1976-04
Sri. Jacob James K Veeton, Aruvithura (Expired on 25-04-2004)	Professor	Commerce	1981-04
Sri. Joseph T Jose, Thurithikattu, Keezhampara Mob: 9447571721	Head	History	1977-05
Sri. C. V. Mathew, Chamakkalayil, Chemmalamattom Mob: 9446123704	Head	Statistics	1979-05
Sri. John Sebastian, Kallidukkil, Anthinadu. P. O Mob: 9446561055	Professor	Physics	1979-05

Sri. K. N. Sasidharan Nair, Koustubham, Plassanal. Ph: 04822 274083 (Expired)	Professor	Malayalam	1984-05
Smt. Molly Murickan, Kizhakkeyil, Pala Ph: 04822-212924	Professor	English	1980-05
Smt. Rosanna Davis, Parayanilam, Vengaloor Ph: 04862-223354	Professor	English	1981-06
Sri. P J John, Pullattu, Perunilam Mob: 9446861177	Professor	English	1985-06
Dr. Augustine M Joseph, Melettu, Chethimattam Ph: 9446381006	Head	Hindi	1978-07
Smt. Anikutty Philip, Muthalakkuzhiyil, Poonjar Ph: 04822-272780 (Expired)	Professor	Physics	1981-07
Smt. Saly George, Naruthookil, Aruvithura Ph: 04822-273378	Head	Chemistry	1976-07
Sri. George Thomas, Malola, Mevida Mob: 9048664774	Professor	Chemistry	1979-07
Sri. Johnny Thomas Kizhakkedathu, Panachikapara Mob: 9446562601 (Expired)	Professor	Economics	1978-07
Dr. V V Josseph Vettickal, Thidanadu Ph: 9447421011	Head	Politics	1982-07

Sri. A J Francis, Aythamattathil, Paduva Mob: 9446757067	Head	Malayalam	1975-08
Rev. Sr. Aleyamma Thomas FCC, Poonjar Ph: 04822-272503	Head	Mathematics	1979-08
Smt. Silvykutty Joseph Panackakuzhy, BHM Ph: 04822-237665	Head	Statistics	1980-08
Smt. Sr. K. P. Elsamma F. C, C Aruvithura Ph: 04822-273417	Head	Chemistry	1978-08
Sri. C J Mathew Chandrankunnel, Aruvithura Ph: 04822-274926, 9496314926	SGL	Chemistry	1980-08
Smt. Rosamma Thomas, Gracevillla, Mannackanadu P. O, Marangattupilly, Ph: 0482-251719	Head	History	1981-08
Smt. Susamma Joseph Azhathu, Perunilam, Poonjar Ph: 04822-273015	Head	Botany	1982-09
Smt. C S Soudaminikutty, Thuruthel, Bharananganam Ph: 04822-236543, 237977	Head	Economics	1978-09
Smt. Aleykutty T P, Palliparampil, Kalaketty Ph: 04828-236540	Head	Economics	1980-09
Smt. Gracyamma Joseph, Thailammanal, Chennad Ph: 04822-279219	Head	English	1979-10

Smt. Maryamma James Kappalumackal, Pala Ph: 04822-212210	Head	Physics	1980-10
Smt. Cyrilamma Sebastian, Mangatt, Aruvithura Mob: 9495704876	Head	Chemistry	1980-10
Sri. K. J. George Thomas Kuttomparapil, Maravanthuruthu Mob: 9947768794	Head	Zoology	1981-10
Sri. T. C. Jose Thailammanal, Chennad Mob:9447189219	SGL	English	1987-10
Smt. Marykutty Mathew , Vathakattil, Monastery Road, Palai Mob: 9946122475	Head	English	1981-11
Fr. Dr. Joseph K M. Kollampampil, Vicar General, Bishop's House Palai, Mob: 9447146001	Principal	Politics	2003-11
Smt. Marykutty Mathew, Vazhangattuputhenpurayil (Krupa) 8/51A Plassanal, Ph: 9447509766	Head	Physical Edu.	1981-11
Smt. K. V. Annamma, St. Mary's Hostel, Aruvithura Mob: 9495692109	Head	Chemistry	1983-11
Sri. Edsel Joseph, Elavanal, Manalumkal Mob: 9495109710	Professor	Commerce	1982-11
Dr. Ignatius Korah, Anithottathil, Palai Mob: 9447044199	Head	Physics	1979-12

Sri. P M Mathew, Pullattu, Perunilam, Poonjar Mob: 9447491967	Head	Commerce	1982-12
Smt. A. V. Annamma, Ampazhathinal, Koottickal Ph: 04828 284602	Professor	Botany	1982-13
Sri. V. J. George, Valiyapampil, Bharananganam Ph: 9447149429	Head	Economics	1981-13
Sri. Pius Ozhackal, Kalathookadavu Ph: 9947106706	Head	English	1984-14
Smt. Mollykutty John, Pullattu, Perunnilam Ph: 9562378901	Head	Mathematics	1981-14
Dr. Aniamma Thomas, Manackattu, Kuravilangad Ph: 9447302326	Head	Botany	1981-14
Sri. Mathew J. Muricken, Muricken, Bharananganam Ph: 9446406937	Head	Economics	1981-14
Smt. Annamma Joseph, Naduthottiyil, Aruvithura Ph: 9447973083	Professor	English	1984-14
Sri. Lopus Mathew, Mekkattu, Erattupetta – 1 Ph: 04822-272505, M: 9447104826	Head	Physics	1981-15
Dr. Sunny V. Zacharias, Kulamackal (H), Kizhathadiyoor P.O Ph: 9447022136	Head	Physical Edu.	1987-15

Smt. Ansamma Thomas, Vadakkekalam, Aruvithura Mob: 9447421524	Head	Chemistry	1982-16
Dr. M.C. Celine, Thakadiyel, Meenachil, Palai Mob: 9447805667	Professor	Chemistry	1982-16
Smt. Jessy Mathew, Puthupallil, Alanadu Mob: 9497223808	Head	Botany	1982-16
Smt. Agnes Clara Veedon, Anithottathil, Aruvithura Mob: 9447044515	Head	Zoology	1983-16
Fr. Dr. Baby Sebastian Thonikkuzhiyil, Kadanadu Mob: 9400121221	Principal	Malayalam	2011-16
Dr. Joseph Varghese, Mylettu, Aruvithura P: 04822-274695	Head	Malayalam	1983-17
Dr. T. D. Raju, Thaiparampil, Aruvithura Mob: 9249259825	Head	Hindi	1984-17
Dr. Jose Zacharias, Panikot, Marangattupally P: 04822-251059, M. 9495334009	Head	Chemistry	1984-17

Administrative Staff

Smt. T A Aleykutty, Thadickaparampil, Aruvithura (Expired)	Sweeper	1965-83
Sri. K T George, Azhathu, Aruvithura Ph: 04822-273845	UDC (HG)	1965-89
Sri. M T Chacko Mangattuthazhe, Kunnonny (Expired)	LDC	1974-89
Sri. V A Varkey, Vadakel, Ottayeetty, Vellikulam (Expired)	Peon	1974-89
Sri. P A Varkey, Parayil, Aruvithura (Expired on 05-07-1998)	Peon	1965-91
Sri. P D Thomas, Palliparampil, Aruvithura Ph: 04822-274019	Senior Supdt	1965-94
Sri. C M Michael, Chenganaripambil, Aruvithura Ph: 9747735784 (Expired)	Lab. Assistant	1970-94
Sri. E M Joseph Edathil, Erattupetta 1	Lab Assistant (HG)	1974-95
Sri. C V Joseph, Chenganaripambil, Aruvithura Ph : 04822 -275404	UDC (HG)	1965-96

Sri. T T Chacko, Thundathil, Erattupetta	LDC	1970-96
Sri. K M Kurian, Mekkattu, Plassanal Ph: 04822-273818273266	UDC (HG)	1965-97
Sri. V N Gopinathpillai, Vechukunnel, Manumplavu P O Ph: 04828-219039	UDC (HG)	1966-98
Sri. P J Joseph, Pottananickal, Kalthukadavu (Expired) Ph: 04822 286871	Senior Supdt	1965-98
Sri. Joseph J Pullattu, Pullattu, Perunilam Ph: 9495749325	Head Accountant	1967-98
Sri. V R Chinnamma Kizhakkekara Gardens, Kappadu Ph: 836572	Librarian I st . Gr.	1971-99
Sri. M K Cherian Mannarathu, Neeloor, Ph: 0482-221346	UD Typist(HG)	1967-2001
Sri. K M Joseph, Kollathazhe, Mangalamdam (Expired) Ph: No. 04922263096	Herbarium Keeper	1967-01
Smt. Rosamma Francis Pulimoottil, Aruvithura	Lab. Assistant	1974-01
Sri. P A Davasia, Parayil, Plassanal, Thalppalam Ph: 276680 (Expired on 09-07-2007)	Gasman (HG)	1965-02

Sri. Joseph Sebastian, Chackalackal, Aruvithura Ph: 274019 (Expired on 05-05-2002)	Lab. Asst. (HG)	1981-02
Sri. K. T. Joseph, Kayyaniyil, Aruvithura P. O, Kondoore Ph: 273793	H. A	1971-02
Sri. Jose Thomas, Munthiringattukunnel, Chennai Ph: 04822-279530	L. D. Typist	1974-03
Smt. Aleyamma Verkey, Mattathil, Puiyannor Ph: 04822-206341 (Expired)	Sweeper	1984-03
Sri. P. J. Joseph, Palliparampil, Nadackal P. O. Ph: 04822-273544	Senior supdt	1966-03
Smt. T. J. Mary, Thadickaparampil, Amparanirappel. P. O. Ph: 04822 277759	Sweeper	1984-04
Smt. P. D. Santhamma, Vattamalarampil, Thalappalam P. O. Ph: 04822 274299	Sweeper	1984-05
Sri. George Thomas, Kayyaniyil, Aruvithura Ph: 04822-274828, (Expired 19-4-'09)	L. D. S. K	1981-05
Smt. T S Rosamma, Mangalathu, Edappady Ph: 04822-237163	Lab. Asst. (HG)	1981-05
Sri. V. V Lukose, Venattu, Aruvithura Ph: 04822-276153	L. D. C	1981-06

Sri. V V Chacko, Vettickal, Aruvithura Mob: 9446111380	L. G. S.	1985-06
Sri. A. M Jose, Arackal, Aruvithura Ph: 04822-275474 (Expired)	Lab Assistant	1981-06
Smt. Mary George, Kattathara, Aruvithura Mob: 9349725859	L. G. S. (HG)	1984-06
Sri. K O Xavier, Kundaparambathu, Aruvithura Ph:04822-275579	L. G. S. (HG)	1986-07
M. O. Ouseph, Mandapathikunnel, Poonjar Mob: 9495030382	Head Accountant	1981-07
Sri. A. Vakkachen Attuchalil, Thalappalam, Plassanal	Lab Assistant	1982-07
Sri. M V Sebastian, Mekkattu, Erattupetta 1 Ph: 04822-275601	Superintendent	1974-09
Sri. VM Ulahannan, Vailiyamanackal, Vattukulam Ph: 04812 535246 (Expired18-07-2008)	U. D. C.	1981-08
Sri. Thomas Cyriac, Kadaliyil, Maryland Mob: 9496945520	Store Manager	1980-10
Sri. Joseph V. Mundamattam, Aruvithura Mob: 9497393026, 04822 276138	Lab Assistant	1981-10

Sri. Purnadeep Sharma, St. George's College, Aruvithura	Lab Asst.	1983-11
Sri. P V George Palliparampil, Thidanadu, Pakkayam Mob: 9846985371	Lab Asst.	1986 -12
Sri. P. T. James, Puthenveetil, Vaikkanampara, Aruvithura Mob: 9447851978	Lab Asst.	1980-13
Sri. Joykutty Thomas, Thattamparambil, Thalappalam Ph: 9447302204	Lib. Asst.	1980-13
Sri. K. V. Joseph Kurinjithottu, Aruvithura Ph: 9495048124	Lib. Asst.	1982-13
Smt. T C Aleykutty, Vilayanickal, Aruvithura P: 04822-276734, 9400232330	Superintendent	1982-15
Sri. Sebastian James, Kuzhikuthiyaniyi, Moonnilavu Mob: 9446132228	Lab Asst.	1984-15
Sri. K C Joseph, Kunnackattu, Plassanal M: 9495803872, P: 04822-277096	Librarian I. G	1982-16
Sri. Jose Joseph, Thekkel, Poonjar, Mattakadu 04822-272829, 9447356489	Herbarian Keeper	1982-17
Smt. Molly Joseph, Nellamkuzhy, Aruvithura P.O. Perunilam Mob: 9400232335	Lab: Asst.	1994-17

Notes

TELEPHONE NUMBERS

Mahatma Gandhi University Telephone Numbers

Vice-Chancellor	0481-2731003 (O), 0481-2731001 Fax: 0481-2731002, 0482-2215108 (R)
Pro Vice-Chancellor	04481-2731005
Registrar	0481-2731009, 0481-2731007
Controller of Examinations	0481-2731000, 0481-2731011
Monitoring Cell	0481-231011
PRO	0481-2731020
DCDC	0481-2731013
Enquiry	0481-2731009, 0481-2731050
NSS Programme Co-ordinator	0481-2731029
Director of Student Services	0481-2731024
Pareeksha Bhavan	Ph: 0481 2731000, 2733626 Mob: 8330013004, 005, 006, 007, 008, 009

Telephone Numbers in the Campus

Very Rev. Fr. Thomas Vedikunnel (Manager)	04822-274017 04822-272113
Dr. M.V. Georgekutty (Principal)	9447365707
Fr. George Pullukalayil (Bursar & Co-ordinator, SF)	9446119502
College Office	04822-272220
Self-Finance Office	04822-274220
St. Mary's Hostel	04822-276573, 276391
Staff Co-operative Society (K628)	04822-272820